

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Admissions Office
University of Washington
[Campus Address]
[City, State, Zip Code]

Dear Admissions Committee,

I am writing to formally submit my application for admission to the University of Washington for the [specific program or major] for the [fall/spring] [year] term. I have included all required materials and look forward to the opportunity to contribute to the UW community.

Thank you for considering my application.

Sincerely,

[Your Name]
[Your Student ID (if applicable)]