

[Your Nursery's Name]
[Your Nursery's Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Dear Parents and Guardians,

Welcome to [Your Nursery's Name]! We are thrilled to have your child join our nursery family. As we embark on this exciting journey together, we want to ensure you feel informed and supported throughout the year.

At [Your Nursery's Name], we prioritize creating a nurturing and stimulating environment that fosters learning, creativity, and social development. Our dedicated team of caregivers is committed to providing personalized attention to each child.

****Important Information:****

- ****Start Date:**** [Insert Start Date]
- ****Daily Hours:**** [Insert Operating Hours]
- ****What to Bring:**** [List any necessary items, e.g., snacks, change of clothes, etc.]
- ****Parent Orientation Date:**** [Insert Date and Time]

We encourage open communication, so please feel free to reach out to us with any questions or concerns. We look forward to partnering with you in your child's development.

Thank you for choosing [Your Nursery's Name]. We can't wait to see the wonderful things your child will accomplish this year!

Warm regards,

[Your Name]
[Your Title]
[Your Nursery's Name]