

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Office of Admission  
University of Virginia  
[University Address]  
[City, State, Zip Code]

Dear [Admission Committee/Specific Name if available],

Subject: Appeal of Admission Decision

I hope this letter finds you well. I am writing to formally appeal the decision regarding my application for admission to the University of Virginia for the [specific term, e.g., Fall 2023] semester.

I appreciate the time and consideration given to my application; however, I would like to present additional information that I believe merits further review of my case.

[Explain specific reasons for your appeal, any new achievements, circumstances, or relevant changes that could impact your application.]

I have great admiration for the University of Virginia, and I remain deeply committed to contributing to the [mention any specific program, campus life, community values, etc.]. I respectfully request that you reconsider my application in light of this new information.

Thank you for your time and consideration. I look forward to the opportunity of being part of the UVa community.

Sincerely,

[Your Name]  
[Your Application ID, if applicable]