

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well! I am writing to inquire about your UV light services. I have recently been considering options to enhance the sanitation and air quality in my [home/business], and I believe UV light technology could be a great solution.

Could you please provide me with information regarding your services, including pricing, available options, and any special offers? I would appreciate any recommendations you may have based on my specific needs. Thank you for your time and assistance. I look forward to your prompt response!

Warm regards,

[Your Name]