

[Your Name]
[Your Position]
[Your Institution/Organization]
[Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Title]
[University of Queensland]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],
I am writing to wholeheartedly recommend [Student's Name] for the [Specific Scholarship Name] at the University of Queensland. As [Your Position] at [Your Institution/Organization], I have had the pleasure of knowing [Student's Name] for [duration] and have witnessed [his/her/their] remarkable growth and dedication.

Throughout [his/her/their] academic journey, [Student's Name] has consistently demonstrated [key qualities/skills relevant to the scholarship], which I believe makes [him/her/them] an excellent candidate for this scholarship. [Provide specific examples of achievements, projects, or experiences that highlight these qualities.]

[Student's Name] is not only an outstanding scholar but also actively contributes to [mention any extracurricular activities, community service, or leadership roles]. This commitment to making a positive impact aligns perfectly with the values promoted by the University of Queensland.

In conclusion, I strongly endorse [Student's Name] for the [Specific Scholarship Name]. I am confident that [he/she/they] will excel and contribute positively to the university community. Please feel free to contact me at [your phone number] or [your email address] if you require any further information.

Thank you for considering this exceptional candidate.

Sincerely,
[Your Name]
[Your Position]
[Your Institution/Organization]