

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Scholarship Committee's Name]  
University of Queensland  
[Scholarship Address]  
[City, State, Zip Code]

Dear [Scholarship Committee's Name or "Scholarship Committee"],  
I am writing to express my interest in the [Name of Scholarship] at the University of Queensland. As a [your current education level or position, e.g., high school senior, undergraduate student] specializing in [your field of study], I am eager to further my education and contribute to my community through my chosen field.

[Paragraph 1: Briefly introduce yourself and your academic background. Mention your current institution, area of study, and any relevant achievements or experiences.]

[Paragraph 2: Describe why you are applying for this scholarship. Explain how it aligns with your academic and career goals, and what it means for your education journey.]

[Paragraph 3: Highlight your extracurricular activities, volunteer work, or work experience that reflects your commitment, leadership, or skills relevant to the scholarship criteria.]

[Paragraph 4: Conclude by expressing your gratitude for the opportunity, reiterating your enthusiasm for the scholarship, and how it would impact your future.]

Thank you for considering my application. I look forward to the opportunity to contribute to the University of Queensland community and uphold the values of the [Name of Scholarship].

Sincerely,

[Your Name]  
[Your Student ID (if applicable)]