

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Scholarship Committee]
[University of Queensland]
[University Address]
[City, State, Zip Code]

Dear [Recipient Name or "Scholarship Committee"],
I am writing to express my interest in the [Name of Scholarship] offered by the University of Queensland for the [academic year/semester]. I am currently a [your current education level, e.g., high school senior, undergraduate student] majoring in [your field of study] at [your current school or institution].

In this letter, I would like to outline my academic achievements, extracurricular activities, and future aspirations that make me a suitable candidate for this scholarship.

[Paragraph 1: Academic Achievements]

[Discuss your academic performance, awards, relevant coursework, and any honors received.]

[Paragraph 2: Extracurricular Activities]

[Highlight your involvement in clubs, sports, volunteer work, or any leadership roles that showcase your skills and commitment.]

[Paragraph 3: Future Aspirations]

[Explain your career goals and how the scholarship will help you achieve them, as well as why you want to study at UQ.]

I am grateful for your consideration of my application and hope to contribute positively to the University of Queensland community. Thank you for your time and attention.

Sincerely,

[Your Name]

[Your Student ID (if applicable)]