

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Scholarship Committee Name]
[University of Queensland]
[Address of the University]
[City, State, Zip Code]

Dear [Scholarship Committee Name or Specific Contact Person],

Subject: Resignation from UQ Scholarship

I hope this message finds you well. I am writing to formally resign from my [specific name of the scholarship] at the University of Queensland, effective [last date you will hold the scholarship].

After careful consideration, I have made the decision to pursue [brief reason for resignation, e.g., a different academic path, personal circumstances, etc.]. I appreciate the opportunity provided to me through this scholarship and the support extended by the committee.

Please let me know if there are any formal procedures I need to follow or if you require any additional information from my side.

Thank you once again for the support and understanding. I wish the University and the scholarship program continued success.

Sincerely,

[Your Name]
[Student ID (if applicable)]