

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Scholarship Committee]  
The University of Queensland  
[Department/Office Name]  
[University Address]  
[City, State, Zip Code]

Dear Scholarship Committee,

I am writing to express my intent to apply for the [name of scholarship] at The University of Queensland for the [specific program or degree] commencing in [start date]. I am particularly drawn to this scholarship because [briefly explain why the scholarship is important to you and how it aligns with your academic and career goals].

I am currently [your current academic status or qualification] and have demonstrated [mention any relevant achievements, experiences, or qualities that make you a suitable candidate for the scholarship]. My passion for [your field of study or interest] has motivated me to [explain your goals, what you hope to achieve at university, and how the scholarship will help you].

I have been actively involved in [any relevant extracurricular activities, community service, or work experience] which has helped me develop skills such as [mention any skills relevant to the scholarship]. I am committed to making a positive impact in my field and contribute to the university community.

I appreciate your consideration of my application. I look forward to the opportunity to further discuss my qualifications and aspirations in relation to the [name of scholarship].

Thank you for your time and consideration.

Sincerely,

[Your Name]

[Your Student ID (if applicable)]