

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Scholarship Committee Name]
[University of Queensland]
[Department/Office Address]
[City, State, Zip Code]

Dear [Scholarship Committee Name or Specific Recipient's Name],
I hope this letter finds you well. I am writing to follow up on my application for the [Name of Scholarship] for the [Academic Year] at the University of Queensland. I submitted my application on [Application Submission Date] and wanted to express my continued interest in this opportunity.

As a brief reminder, I am [Your Current Status, e.g., a prospective student applying for undergraduate studies in [Field of Study]] with a strong commitment to [briefly mention any relevant achievements or experiences]. I believe that receiving this scholarship would greatly assist me in pursuing my educational goals at UQ while contributing to the university's vibrant community.

If there are any updates regarding my application status or if additional information is required, please do not hesitate to reach out. I greatly appreciate the committee's time and consideration.

Thank you for your attention, and I look forward to hearing from you soon.

Sincerely,
[Your Name]