

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]  
[Recipient Name]  
[Department/Office Name]  
University of Queensland  
[University Address]  
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Feedback on UQ Scholarship Application

I hope this message finds you well. I am writing to provide feedback on my experience with the UQ scholarship application process.

Firstly, I would like to express my gratitude for the opportunity to apply for the [specific scholarship name] program. The scholarship details were comprehensive, and I appreciated the clarity of the requirements and eligibility criteria.

During the application process, I encountered [specific challenges, if any, or positive experiences]. I found the online portal to be [specific feedback on usability, navigation, etc.].

One area I believe could be improved is [specific suggestion for improvement]. This change could enhance the experience for future applicants.

Overall, I appreciate the hard work that goes into the scholarship selection process and thank you for considering my application. Should you need any further information or feedback, please feel free to contact me.

Thank you for your time and attention.

Sincerely,

[Your Name]

[Your Student ID or Application Reference Number, if applicable]