

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Admissions Office  
The University of Queensland  
[University Address]  
[City, State, Zip Code]

Dear [Your Name],

We are pleased to inform you that you have been accepted to The University of Queensland for the [Program Name] program for the [Term/Year, e.g., Fall 2024]. We are thrilled to welcome you to our diverse and vibrant academic community.

Enclosed with this letter are details regarding your enrollment, key dates, and important steps to secure your place.

Please confirm your acceptance by [Acceptance Deadline Date].

Congratulations on your achievement! We look forward to seeing you at The University of Queensland.

Warm regards,

[Admissions Officer Name]  
[Title]

The University of Queensland