

\*\*[Your Name]\*\*  
\*\*[Your Address]\*\*  
\*\*[City, State, Zip Code]\*\*  
\*\*[Email Address]\*\*  
\*\*[Phone Number]\*\*  
\*\*[Date]\*\*  
\*\*Admissions Office\*\*  
\*\*The University of Queensland\*\*  
\*\*[University Address]\*\*  
\*\*[City, State, Zip Code]\*\*  
Dear Admissions Committee,  
I am writing to confirm my acceptance of the admission offer to [specific program/degree] at The University of Queensland for the [semester/year].  
I appreciate the opportunity and am excited to join the vibrant community at UQ.  
As per the guidelines, I have completed the following steps:  
1. [Outline the steps taken, e.g. submission of the acceptance form, payment of the deposit, etc.]  
2. [Any additional requirements fulfilled]  
I understand that I need to complete all necessary enrollment procedures by [specific date]. Please let me know if there are any further actions required on my part.  
Thank you once again for this opportunity. I look forward to contributing to the UQ community and pursuing my academic goals.  
Sincerely,  
[Your Name]  
[Student ID (if applicable)]