

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Office of Admissions  
The University of Queensland  
Brisbane, QLD 4072  
Australia

Dear [Admissions Officer's Name],

Subject: Admission Acceptance - [Your Program Name]

I am writing to formally accept the offer of admission to the [specific program name] at The University of Queensland for the [semester/year]. I am excited about the opportunity to join such a prestigious institution and look forward to contributing to the university community.

Please find attached any required documents and payment for the enrollment fee as instructed in the admission letter.

Thank you for this opportunity. I look forward to the next steps in the process.

Sincerely,

[Your Name]

[Your Student ID (if applicable)]