

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Admissions Office]  
The University of Queensland  
[University Address]  
[City, State, Zip Code]

Dear Admissions Committee,

Subject: Appeal for Admission Decision - [Your Application ID]

1. **\*\*Introduction\*\***

- State the purpose of the letter (appealing admission decision).
- Mention your application ID and the program you applied for.

2. **\*\*Express Gratitude\*\***

- Thank the committee for considering your application.
- Acknowledge the challenges of the admissions process.

3. **\*\*Reasons for Appeal\*\***

- Present specific reasons for the appeal.
- Include any new information or circumstances that were not included in your original application.
- Discuss any relevant academic achievements, personal challenges, or other factors that could impact your candidacy.

4. **\*\*Supporting Documents\*\***

- List any documents you are including to support your appeal (e.g., letters of recommendation, updated transcripts, personal statements).

5. **\*\*Conclusion\*\***

- Restate your enthusiasm for the program and the university.
- Thank the committee for their time and consideration.
- Provide your contact information for any further correspondence.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]