

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Admissions Office
University of Alberta
[University Address]
[City, Province, Postal Code]

Dear Admissions Committee,
I am writing to formally apply for admission to the [Specific Program/Department] at the University of Alberta for the [Fall/Spring] semester of [Year].

I am a [Current Status: e.g., high school graduate, undergraduate student, etc.] with a strong interest in [Field of Study], and I believe that the University of Alberta offers the unique opportunities and resources to help me achieve my academic and professional goals. Throughout my academic career, I have demonstrated my commitment to [Relevant Experience or Achievements]. My passion for [Field/Subject] is evident in my [Specific Experiences, Projects, Internships, etc.], which have equipped me with valuable skills and insights that I am eager to further develop at your esteemed institution.

I am particularly drawn to the University of Alberta because of [Specific Reasons related to the Program/Faculty/Research Opportunities]. I am excited about the prospect of learning from renowned faculty and collaborating with fellow students who are equally passionate about [Field of Study].

Enclosed with this letter, you will find my completed application form, academic transcripts, letters of recommendation, and any additional materials required for my application. I appreciate your consideration of my application and look forward to the opportunity to contribute positively to the University of Alberta community.

Thank you for considering my application. I hope to hear from you soon.
Sincerely,
[Your Name]