

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

United Overseas Bank (UOB)
[UOB Branch Address]
[City, State, ZIP Code]

Dear [Loan Officer's Name or "To Whom It May Concern"],

Subject: Application for Home Loan

I am writing to formally apply for a home loan to finance my purchase of a property located at [Property Address]. Below are the details related to my application:

1. **Personal Information**

- Full Name: [Your Full Name]
- NRIC/Passport Number: [Your Number]
- Date of Birth: [Your DOB]
- Marital Status: [Single/Married]

2. **Employment Details**

- Employer Name: [Your Employer's Name]
- Position: [Your Job Title]
- Annual Income: [Your Income]
- Length of Employment: [Duration]

3. **Loan Details**

- Loan Amount Requested: [Requested Amount]
- Property Purchase Price: [Price]
- Loan Tenure: [Duration]

4. **Financial Information**

- Monthly Expenses: [Estimated Monthly Expenses]
- Other Income Sources: [Any other income]

5. **Supporting Documents**

- [List of Documents Attached, e.g., payslips, tax returns, etc.]

I have attached all necessary documents to support my application, and I would appreciate your consideration. Please let me know if any additional information is required.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]