

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Title]

United Overseas Bank (UOB)

[Bank Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Application for Financial Assistance

I hope this letter finds you well. I am writing to formally request financial assistance from United Overseas Bank due to [briefly explain your situation, e.g., unexpected financial hardship, job loss, medical expenses, etc.].

[Provide a detailed explanation of your circumstances, including any relevant background information and the specific assistance you are seeking, such as loan restructuring, payment deferment, or other forms of support.]

I have been a customer of UOB since [year], and I believe that my history with the bank demonstrates my commitment to fulfilling my financial obligations. [If applicable, mention any previous assistance you've received or your payment record.]

I kindly request that you consider my application for financial assistance. I am hopeful that together we can find a solution that accommodates my current situation while allowing me to maintain my relationship with UOB.

Thank you very much for your time and consideration. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Account Number (if applicable)]