

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Admissions Office  
University of Toronto  
[Specific Faculty/Department]  
[Address of the Faculty/Department]  
[City, Province, Postal Code]

Dear Admissions Committee,

I am writing to express my interest in applying for the undergraduate program in [specific program name] at the University of Toronto for the [academic year/semester]. I am excited about the opportunity to further my education at one of the world's leading institutions.

[Paragraph 1: Introduce yourself and your educational background. Mention relevant achievements and experiences that ignite your passion for the chosen program.]

[Paragraph 2: Discuss why you have chosen the University of Toronto and how the specific program aligns with your career goals and interests. Mention specific faculty, courses, or resources that attract you.]

[Paragraph 3: Highlight your extracurricular activities, volunteer work, or work experience that demonstrate your skills and commitment to your field of study.]

Thank you for considering my application. I am looking forward to the opportunity to contribute to and grow within the vibrant community at the University of Toronto.

Sincerely,

[Your Name]  
[Your Signature (if sending a hard copy)]