

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Admissions Office
University of Toronto
[Specific Faculty/Department]
[Office Address]
[City, State, Zip Code]

Dear Admissions Committee,

I am writing to submit my application for [Program Name] at the University of Toronto for the [Term, Year]. I have a strong interest in [Briefly state your interest or relevant experience related to the program].

Included with this letter are my [list documents, e.g., application form, transcripts, letters of recommendation, etc.]. I appreciate your consideration of my application and look forward to the opportunity to contribute to the academic community at UofT.

Thank you for your attention.

Sincerely,
[Your Name]