

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]
[University of Alberta]
[Office of Scholarships and Financial Aid]
[University Address]
[City, State, Zip Code]

Dear [Scholarship Committee/Specific Name if known],
I am writing to apply for the [specific scholarship name] offered by the University of Alberta for the [academic year/semester]. I am currently a [year, e.g., first-year] student majoring in [your major] with a strong passion for [related interest or field].

Throughout my academic journey, I have demonstrated my commitment to [relevant achievements or activities], which I believe align with the values of this scholarship. For instance, [briefly describe a relevant experience, project, or achievement].

In addition to my academic accomplishments, I have actively participated in [extracurricular activities, volunteer work, or jobs], which have allowed me to develop skills in [mention relevant skills]. I am particularly proud of [specific achievement or contribution related to the activity].

Receiving the [specific scholarship name] would not only alleviate my financial burden but also enable me to focus more on my studies and community contributions. I am dedicated to making the most of my time at the University of Alberta and plan to [briefly state your future goals or how the scholarship will help you achieve them].

Thank you for considering my application. I look forward to the opportunity to contribute to the University of Alberta community and further my academic and professional ambitions.

Sincerely,

[Your Name]
[Student ID Number] (if applicable)
[Your Phone Number]