```
[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Hiring Manager's Name]
Ulta Beauty
[Company Address]
[City, State, Zip Code]
Dear [Hiring Manager's Name],
I am pleased to extend an offer of employment for the position of [Job
Title] at Ulta Beauty. We are excited to have you join our team and
contribute to our commitment to providing exceptional beauty experiences.
**Position Details:**
- **Job Title: ** [Job Title]
- **Start Date: ** [Start Date]
- **Salary: ** $[Salary] per [hour/year]
- **Work Schedule: ** [Full-time/Part-time, Days and Hours]
- **Location: ** [Store/Office Location]
In addition to your salary, you will be eligible for [benefits such as
health insurance, employee discounts, etc.], subject to the company's
policies.
Please sign and return this letter by [Acceptance Deadline] to confirm
your acceptance of this offer. If you have any questions or require
further information, feel free to reach out to me at [Your Phone Number]
or [Your Email Address].
We look forward to welcoming you to the Ulta Beauty family!
Sincerely,
[Your Name]
[Your Job Title]
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Ulta Beauty