

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Judge's Name]
[Family Court Name]
[Court Address]

[City, State, Zip Code]

Re: [Case Number or Title, e.g., "In the Matter of [Child's Name]"]

Dear Judge [Last Name],

I hope this letter finds you well. I am writing to you regarding the ongoing family court case involving [brief description of the matter, e.g., custody, child support, visitation, etc.].

[Paragraph 1: Introduce yourself and your relationship to the case. Explain why you are writing and what you hope to achieve.]

[Paragraph 2: Present relevant facts or personal experiences that support your position. Be clear and concise, providing any specific examples if necessary.]

[Paragraph 3: Express your concerns or wishes regarding the matter at hand and any possible solutions or outcomes you are seeking.]

Thank you for your time and consideration. I sincerely appreciate your attention to this important matter.

Respectfully,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Optional: Attach any relevant documents or evidence you wish to include]