

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Title]
[Department]
[University Name]
[University Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to propose a research project titled "[Title of Your Research Proposal]." As a student at [Your University/Program], I am particularly interested in exploring [briefly describe the topic or problem].

The primary objectives of this research are to [list main objectives]. My methodology will include [briefly describe your research methods]. I believe this study will contribute to [explain the significance of your research].

I am seeking your guidance and support in this endeavor. I would appreciate the opportunity to discuss my proposal further and receive any feedback or suggestions you may have.

Thank you for considering my request. I look forward to your response.

Sincerely,

[Your Name]
[Your Student ID (if applicable)]
[Your Program/Major]