

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Scholarship Committee Name]
[University Name]
[University Address]
[City, State, Zip Code]

Dear Scholarship Committee,

I hope this letter finds you well. I am writing to formally appeal the decision regarding my scholarship application for the [specific scholarship name]. I would like to express my sincere gratitude for considering my application and provide additional context that I believe warrants a re-evaluation.

[Brief explanation of your situation that led to the appeal. Include any relevant personal circumstances, challenges, or achievements that may not have been fully represented in your initial application.]

I am committed to my education and have taken proactive steps to ensure my success at [University Name]. [Mention any improvements in your academic performance, extracurricular involvement, community service, or any other relevant achievements since your original application.]

I understand the competitive nature of scholarship awards, and I truly appreciate your time and consideration of my appeal. I am confident that with your support, I can continue to excel and contribute positively to the [University Name] community.

Thank you for considering my request. I look forward to your favorable response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Student ID (if applicable)]