

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Scholarship Committee's Name]
[University/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Scholarship Committee's Name],

I am writing to apply for the [Name of Scholarship] for the [academic year/term]. I am currently a [Your Year, e.g., freshman, sophomore] majoring in [Your Major] at [Your University].

I have a strong academic record, with a GPA of [Your GPA] and an interest in [Field of Interest], which I believe aligns well with the values of this scholarship. [Briefly describe any relevant achievements, extracurricular activities, or work experience that supports your application.]

Receiving this scholarship would greatly assist me in [Explain how the scholarship would help you, e.g., covering tuition costs, purchasing books, etc.]. It would allow me to focus more on my studies and less on financial burdens.

Thank you for considering my application. I look forward to the opportunity to further discuss my qualifications and how I align with the mission of the [Name of Scholarship].

Sincerely,

[Your Name]
[Your Student ID (if applicable)]