

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[University of Johannesburg]
[Department/Office]
[University Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to express my interest in applying for [specific program or course name] at the University of Johannesburg for the [academic year or semester].

I believe that my background in [your field of study or relevant experience] aligns well with the values and goals of your esteemed institution. I am particularly drawn to [specific feature of the program/university] and I am eager to contribute to the university community.

Enclosed are my application materials, including [list of documents, e.g., transcripts, recommendation letters, etc.]. I look forward to the opportunity to further discuss my application.

Thank you for considering my application.

Sincerely,
[Your Name]