

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[University Name]
[Office of Admissions]
[University Address]
[City, State, Zip Code]

Dear [Admissions Committee/Specific Name],
I am writing to formally accept my offer of admission to [University Name] for the [Program Name] for the [Fall/Spring] 20XX semester. I am honored to have the opportunity to join such a prestigious institution and am excited about the academic journey that lies ahead.
Enclosed, you will find the required deposit and any additional documents needed to secure my enrollment. I am looking forward to starting my studies and contributing to the [University's community/department].
Thank you once again for this incredible opportunity. Please let me know if there are any further steps I need to complete prior to my arrival.

Sincerely,
[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Student ID (if applicable)]