[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Title]
[Company Name]
[Company Address]
[City, State, Zip Code]
Dear [Recipient Name],
I am writing to express my interest in the [specific position] at [Company Name] as advertised [where you found the job posting]. With a background in [your field or expertise] and a passion for user interface design, I believe I would be a valuable addition to your team.
My experience includes [briefly highlight your relevant experience, skills, or accomplishments]. I am particularly drawn to this opportunity because [mention what attracts you to the company or position].
Thank you for considering my application. I look forward to the opportunity to discuss my qualifications further.
Sincerely,
[Your Name]