

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally apply for the [Position Title] position at [Company's Name], as advertised on [where you found the job listing]. With a strong background in UI design and a passion for creating user-centered digital experiences, I am excited about the opportunity to contribute to your team.

In my previous role at [Your Previous Company], I successfully [mention any relevant experience or achievements related to UI design]. My expertise in [mention specific skills or tools, e.g., Adobe XD, Figma, etc.] has allowed me to [explain how your skills will benefit the company or project].

I am particularly drawn to the innovative design approach at [Company's Name] and am eager to contribute my skills in developing engaging and intuitive user interfaces.

Thank you for considering my application. I look forward to the opportunity to discuss how my experience and vision can align with the goals of [Company's Name].

Sincerely,
[Your Name]