

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]
[Date]
[Recipient Name]
[Title]
[UHS Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in the internship position at UHS, as advertised [where you found the internship posting]. As a [your current academic status, e.g., junior majoring in Biology at XYZ University], I am eager to apply my knowledge and skills in a practical setting and contribute to the valuable work being done at UHS.

Throughout my academic career, I have developed a strong foundation in [mention relevant skills or subjects], which I believe aligns with the goals of your team. My experience working on [briefly describe a relevant project or experience] has provided me with the [mention skills or insights gained], and I am excited about the opportunity to bring this experience to your organization.

I am particularly drawn to this internship because [mention specific programs, values, or initiatives of UHS that resonate with you]. I am eager to learn from your team and contribute positively to [mention any specific contributions you hope to make].

I have attached my resume for your review and would appreciate the opportunity to discuss my application further. Thank you for considering my application. I look forward to the possibility of contributing to UHS and learning from your team.

Sincerely,
[Your Name]