

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[UnitedHealthcare Customer Service]  
[Insurance Company Address]  
[City, State, Zip Code]

Subject: Request for Insurance Premium Adjustment

Dear [Customer Service Team/Specific Contact Name],

I hope this message finds you well. I am writing to formally request an adjustment to my health insurance premium associated with my UnitedHealthcare policy ([Policy Number]).

Due to [briefly explain your reason for the adjustment request, e.g., changes in income, policy review, changes in health status], I believe that my current premium may no longer reflect my situation accurately. I would appreciate your assistance in reviewing my policy and considering my request for a premium adjustment. Attached, you will find [list any documents you are including, such as income statements, medical reports, etc.] to support my case.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,  
[Your Name]