

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Insurance Provider's Name]
[Insurance Provider's Address]
[City, State, Zip Code]

Subject: Network Issue with UHC Insurance

Dear [Insurance Provider's Customer Service/Specific Contact Name],
I hope this message finds you well. I am writing to address a concern I have encountered regarding my coverage under the UnitedHealthcare (UHC) insurance network.

My policy number is [Your Policy Number], and I am currently experiencing [briefly describe the issue, e.g., "difficulty accessing in-network providers" or "confusion over the status of my in-network services"]. This has caused [explain the impact, e.g., "delays in receiving necessary medical care" or "additional financial strain"].

I would appreciate your prompt attention to this matter and any assistance you can provide. If applicable, please inform me of any necessary steps I should take to resolve this issue or if there are specific forms I need to complete.

Thank you for your assistance. I look forward to hearing from you soon to resolve this matter.

Sincerely,

[Your Name]
[Your Signature (if sending a hard copy)]