

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Insurance Company Name]
[Insurance Company Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

Subject: Explanation of UHC Insurance Benefits

I hope this letter finds you well. I am writing to request clarification regarding my United Healthcare (UHC) insurance benefits. I would appreciate a detailed explanation of the following areas:

1. **Coverage Details**: Please provide an overview of what is covered under my current plan, including any exclusions or limitations.
2. **Out-of-Pocket Costs**: I would like to understand my deductible, copayments, and coinsurance responsibilities for different types of services.
3. **Network Providers**: Kindly inform me about the network of providers associated with my plan and any implications of using out-of-network services.
4. **Preventive Services**: What preventive services are covered at no cost, and how do I access them?
5. **Claims Process**: Please explain the procedure for submitting claims for reimbursement and any timelines I should be aware of.

I appreciate your attention to this matter and look forward to your prompt response. Should you need any further information from my side, please feel free to contact me.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Policy Number]