```
[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
United HealthCare
[Office/Department Name]
[Office Address]
[City, State, ZIP Code]
Dear [Recipient's Name or "Enrollment Department"],
Subject: Enrollment Application for United Healthcare
I am writing to formally apply for enrollment in United Healthcare. I
believe that your health insurance plans will provide the necessary
coverage to meet my healthcare needs.
Please find my personal information below:
- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Social Security Number: [Your SSN]
- Address: [Your Address]
- Phone Number: [Your Phone Number]
- Email: [Your Email Address]
Attached are the required documents for my application, including:
1. Proof of Identity (e.g., copy of driver's license or passport)
2. Proof of Income (e.g., recent pay stubs or tax returns)
3. Completed Enrollment Form
I appreciate your attention to my application, and I look forward to your
prompt response. Should you need any more information, please do not
hesitate to contact me.
Thank you for considering my application.
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Sincerely,
[Your Name]