```
[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
U-Haul Customer Service
[U-Haul Address]
[City, State, ZIP Code]
Subject: Reimbursement Claim for [Rental Agreement Number/Reservation
Number]
Dear U-Haul Customer Service,
I hope this message finds you well. I am writing to formally submit a
claim for reimbursement related to my recent rental with U-Haul, under
the agreement number [insert rental agreement number].
**Details of the Claim:**
- **Rental Period:** [Start Date] to [End Date]
- **Location of Rental:** [Pickup Location]
- **Total Amount Charged:** $[insert amount]
- **Reason for Reimbursement: ** [Brief explanation of the issue, e.g.,
overcharge, damage fees unjustified, etc.]
I have attached relevant documentation, including [receipts, emails,
photographs, etc.] that support my claim. I believe this matter can be
resolved promptly and amicably.
Thank you for your attention to this matter. I look forward to your swift
response.
Sincerely,
[Your Name]
[Your Signature if sending by mail]
```