

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

U-Haul Customer Service

[U-Haul Office Address]

[City, State, Zip Code]

Subject: Request for Damage Reimbursement

Dear U-Haul Customer Service,

I hope this letter finds you well. I am writing to formally request reimbursement for damages incurred during my recent rental of a U-Haul vehicle.

Rental Agreement Number: [Insert Rental Agreement Number]

Rental Period: [Insert Rental Start Date] to [Insert Rental End Date]

During this rental, I experienced unexpected damage to the vehicle. The nature of the damage is [briefly describe the damage], which occurred on [date of incident]. I have attached photographs of the damage, as well as documentation of the incident, including a police report (if applicable). According to the terms of the rental agreement, I believe that I am eligible for reimbursement for the following expenses related to the damage:

- [List any expenses, e.g., repair costs, rental of a substitute vehicle, etc.]

I would appreciate your prompt attention to this matter, and I look forward to your response. Please feel free to contact me if you require any further information.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Signature (if sending a hardcopy)]