

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

U-Haul

[U-Haul Address]
[City, State, Zip Code]

Subject: Request for Reimbursement

Dear U-Haul Customer Service,

I hope this message finds you well. I am writing to formally request reimbursement for expenses incurred during my recent rental with U-Haul. Details of my rental are as follows:

- Rental Agreement Number: [Your Agreement Number]
- Rental Date: [Rental Date]
- Pickup Location: [Pickup Location]
- Return Location: [Return Location]

The total amount I am requesting reimbursement for is [Total Amount].

This includes [briefly outline what the expenses include].

Attached to this letter, you will find copies of all relevant receipts and documentation supporting my request.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]