

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

U-Haul Customer Service

[U-Haul Address]
[City, State, ZIP Code]

Subject: Request for Refund

Dear U-Haul Customer Service,

I hope this message finds you well. I am writing to formally request a refund for my recent reservation (Reservation Number: [Your Reservation Number]) made on [Reservation Date].

Unfortunately, [brief explanation of reason for the refund request, e.g., cancellation of the move, vehicle issues, etc.]. As a result, I was unable to utilize the services.

According to your refund policy, I believe I am eligible for a refund in this situation. I have attached any relevant documents, including a copy of my reservation and any correspondence regarding this matter.

I appreciate your attention to my request and look forward to resolving this issue promptly. Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you need further information.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]