

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

U-Haul Customer Service

[U-Haul Address]
[City, State, Zip Code]

Subject: Request for Reimbursement of Damage Costs

Dear U-Haul Customer Service,

I hope this letter finds you well. I am writing to formally request reimbursement for damage costs incurred during my recent rental experience with U-Haul.

Rental Agreement Number: [Rental Agreement Number]

Date of Rental: [Rental Date]

Pick-up Location: [Pick-up Location]

Return Location: [Return Location]

During the rental period, I encountered some unforeseen circumstances that resulted in damage to the rental equipment. I have attached photos and documentation to support my claim, including a copy of the rental agreement and a detailed invoice from the repair shop.

Description of Damage:

- [Description of the damage]
- [Location of the damage on the vehicle/equipment]
- [Extent of the damage]

Total Cost of Repairs: [Total cost]

Repair Invoice Attached: [Yes/No]

According to your policy regarding damage coverage, I believe I am entitled to reimbursement for these costs. The damage was not due to negligent behavior on my part and occurred despite my best efforts to handle the equipment responsibly.

I appreciate your prompt attention to this matter and look forward to your reply. Please do not hesitate to reach out if you require any further information or documentation.

Thank you for your understanding and support.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]