

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

U-Haul Customer Service
[U-Haul Location Address]
[City, State, Zip Code]

Dear U-Haul Customer Service,

I hope this message finds you well. I am writing to schedule a pickup for a U-Haul rental. Below are the details of my request:

- **Rental Type:** [Truck/Trailer]
- **Pickup Location:** [U-Haul Location Name or Address]
- **Requested Pickup Date:** [Date]
- **Requested Pickup Time:** [Time]
- **Rental Duration:** [Number of days]
- **Reservation Number (if applicable):** [Reservation Number]

Please confirm the availability for the requested date and time. If adjustments are necessary, kindly advise me of alternative options. Thank you for your assistance. I look forward to your prompt response.

Sincerely,
[Your Name]