

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[U-Haul Location Name]  
[Location Address]  
[City, State, Zip Code]

Dear [U-Haul Rental Manager's Name],

I hope this message finds you well. I am writing to confirm my upcoming U-Haul pickup reservation scheduled for [Pickup Date] at [Pickup Time]. My reservation number is [Reservation Number].

I would appreciate any information you can provide regarding the pickup process and required documentation. Additionally, please let me know if there are any specific instructions I should follow upon arrival.

Thank you for your assistance. I look forward to your prompt response and to a smooth pickup experience.

Sincerely,  
[Your Name]