

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

U-Haul Customer Service

[U-Haul Address]
[City, State, Zip Code]

Subject: Request for Additional Driver Authorization

Dear U-Haul Customer Service,

I hope this message finds you well. I am writing to formally request the addition of an additional driver on my U-Haul rental agreement.

****Reservation Information:****

- Reservation Number: [Your Reservation Number]
- Pick-up Location: [Pick-up Location]
- Pick-up Date: [Pick-up Date]
- Return Date: [Return Date]

****Additional Driver Information:****

- Full Name: [Additional Driver's Name]
- Driver's License Number: [Additional Driver's License Number]
- State of Issuance: [State of Issuance]
- Date of Birth: [Additional Driver's Date of Birth]

I understand that the additional driver must meet U-Haul's requirements and provide a valid driver's license. I appreciate your prompt attention to this matter and look forward to your confirmation.

Thank you for your assistance.

Sincerely,

[Your Name]
[Your Signature (if sending a hard copy)]