

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Office of Dual Enrollment
University of Florida
[Office Address]
[City, State, Zip Code]

Dear Admissions Committee,

I am writing to express my interest in the Dual Enrollment program at the University of Florida. As a [your current education level, e.g., high school senior], I am eager to enhance my academic journey through the opportunities provided by your esteemed institution.

I have always been passionate about [your academic interests or career goals], and I believe that participating in the Dual Enrollment program will allow me to engage with college-level coursework while still completing my high school education.

[Include any relevant experiences, achievements, or motivations. Discuss why you wish to attend the University of Florida specifically and how dual enrollment fits into your academic plans.]

I am excited about the possibility of contributing to and growing within the University of Florida community. Thank you for considering my application. I look forward to the opportunity to advance my education through this program.

Sincerely,
[Your Name]