

[Your Company Letterhead]

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Subject: Employment Verification Letter

To Whom It May Concern,

This letter is to confirm that [Employee Name] is currently employed with [Company Name] as a [Job Title] since [Start Date]. [He/She/They] works [Full-Time/Part-Time] and is responsible for [Brief Description of Job Duties].

[Employee Name]'s current salary is [Salary Amount] per [Month/Year].

[He/She/They] is a valued member of our team, and we support their application for a UAE visa.

Should you require any further information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Company Address]

[City, State, Zip Code]