

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]  
[Teacher's Name]  
[School's Name]  
[School's Address]  
[City, State, Zip Code]

Dear [Teacher's Name],

I hope this letter finds you well. I am writing to express my heartfelt gratitude for the exceptional dedication and support you have shown to [Child's Name] this year.

Your enthusiasm for teaching and your ability to connect with your students is truly inspiring. [Child's Name] has not only grown academically but has also developed a love for learning, thanks to your encouragement and guidance.

I appreciate the time and effort you invest in creating a positive and nurturing classroom environment. It has made a significant difference in [his/her] confidence and overall attitude towards school.

Thank you once again for being such a wonderful teacher and for all that you do for your students. We are fortunate to have you in our lives.

Warm regards,

[Your Name]  
[Your Signature (if sending a hard copy)]  
[Your Contact Information]