

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Immigration Appeals Office Address]

[City, State, Zip Code]

Subject: Immigration Appeal Reference Letter for [Applicant's Name]

Dear [Immigration Officer's Name or "To Whom It May Concern"],

I am writing this letter to provide my reference in support of the immigration appeal filed by [Applicant's Name], [relationship to applicant, e.g., a close friend, family member, colleague]. I have known [him/her/them] for [duration of acquaintance] and can attest to [his/her/their] character and contributions to our community.

[Paragraph detailing the applicant's qualities, contributions, and any relevant experiences that support the appeal.]

[Include specific examples or anecdotes that illustrate the applicant's good character, compliance with laws, and positive impact on the community.]

[Concluding statement expressing your strong support for the appeal and your belief in the applicant's merit for immigration status.]

Thank you for considering my reference. Should you require any further information, please do not hesitate to contact me.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]