

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this message finds you well. I wanted to take a moment to express my heartfelt gratitude for [specific reason or gift]. Your thoughtfulness and generosity truly mean a lot to me.

[Include a personal anecdote or memory related to the reason for gratitude]. This experience has not only [mention any impact it had on you], but it has also reminded me of the wonderful bond we share.

Thank you once again for your kindness and support. I feel incredibly fortunate to have you in my life.

Warmest regards,

[Your Name]