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[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I wanted to take a moment to express my heartfelt gratitude for [specific reason or gift]. Your thoughtfulness and generosity are truly appreciated.

Thank you once again for your kindness. It has made a significant impact on me, and I am very grateful to have you in my life.

Warmest regards,

[Your Name]

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