

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

Dear [Recipient's Name],

I hope this message finds you well. As the holiday season approaches, I wanted to take a moment to express my heartfelt thanks for [mention the gift or gesture]. Your thoughtfulness truly made my holiday more special, and I am incredibly grateful.

The [specific item or experience] was [describe how it made you feel or what it meant to you]. It reminded me of the joy and warmth that the holidays are all about.

Wishing you and your loved ones a joyous holiday season filled with love and laughter. I look forward to [mention any plans or hopes for the new year].

Warmest wishes,

[Your Name]